

~~FOR OFFICIAL USE ONLY~~

N O T I C E

An Index to the FBIS Daily Reports

1. The Office of Central Reference, Central Intelligence Agency, has signed a three months contract with [REDACTED] (Information Consultants) to index the FBIS Daily Reports from 1 October-31 December 1958.

2. The contractor is indexing 3 volumes covering the (a) USSR and East Europe, (b) Far East, (c) only the Middle East portion of Middle East and West Europe. The Latin American Daily is not being indexed during this experiment.

3. The index is on 3x5 cards with as many cross references as are necessary to index each article adequately. Each card contains the subject heading (this may be a subject, an area, and/or the name of an individual or an organization), the title or headline of the indexed item, the transmitter, the language in which it was broadcast, the date of the broadcast, the news service or commentator if appropriate, the page number of the item, and the date of the Daily Report issue in which it appeared.

4. During this experiment the one and only set of index cards is housed in the CIA Library, 4th Wing, M. Bldg. Analysts in the intelligence community are urged to familiarize themselves with the index or to call the Library, code 143, extension 4041, for reference service. Only with such use will we be able to determine if this type of index serves the needs of analysts. Active use and evaluation of this index will be the determining factors in the decision to continue to provide index service to the FBIS Daily Reports.

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